



Brief overview of Old Town Clinic Primary Care Team Structure

There are four patient-centered primary care teams at OTC:

- Burnside **Bridges**
- Lovejoy **Columns**
- Skidmore **Fountains**
- Park Block **Pioneers**

Each team is composed of:

- **2-4 General Medical Providers** (Naturopathic Doctor, Medical Doctor, Physician Assistant or Family Nurse Practitioner). *1.4-2.2 FTE per team.*
- **1 Behavioral Health Provider** (Psychiatric Mental Health Nurse Practitioner) *0.4-0.7 FTE per team.*
- **1 Panel Manager** (LPN or Nationally Certified Medical Assistant) *1 FTE per team:*
 - complex care coordination with outside facilities (medical, housing, alcohol and drug treatment, behavioral health care)
 - light case management
 - team direction-setting and supervision
 - panel management
 - clinical guidance for HAs and MAs
 - coordination of MA schedules
 - schedule management
- **1 Health Assistant (HA):** (Unlicensed assistive staff) *1 FTE per team:*
 - prescription refills
 - record retrieval from local hospital system EMRs
 - prior authorizations
 - post-hospitalization, post-ED outreach
 - call management
 - clerical support for providers
- **3-4 Medical Assistants (MAs):** (Unlicensed assistive staff) *3-4 FTE per team:*
 - huddle prep completion for preventive screenings
 - simple clinical care (checking vital signs, specimen collection, diagnostic testing, patient flow)
 - call management in team room
 - care team outreach
 - clerical support for providers

Nursing care: There are 2 clinical RNs at the clinic. They are not embedded in the care teams.

- 1 FTE Clinic RN-runs wound care clinic, 5 days a week
- 0.6 FTE Women's Health RN who completes outreach related to pap screenings